

**MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
10/09/2012**

Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus @ 7:00 pm

ATTENDING: Board Members: Keith Seward, Dean Streiff, Chris Narveson, Jim Hoesly, Robert Elkins, Pattie Salter and Dennis Nielson

ALSO ATTENDING: Dale Hustad, Town Attorney, Al Lienhardt, John Marty, Dan Gartzke, Tracy Schwalbe, Dorene Disch and Larry Moldenhauer, Todd Hasse, Duane Sherven, Charles and Evangeline Wearing, Craig Galhouse and John Ott (6:55p.m.)

K. Seward called the meeting to order at 7:00 p.m.

1. Proof of Posting - Clerk-Treasurer Salter confirmed proper posting.
2. Approve 09/11/12 Comprehensive Plan Revision Public Hearing Minutes – D. Streiff moved approve the minutes as presented. C. Narveson 2nd. Motion carried.
3. Approve 09/11/12 Regular Town Board Minutes – R. Elkins moved approve the minutes as presented. J. Hoesly 2nd. Motion carried.
4. Public Comments: None.
5. Action on Public Hearing: K. Seward noted that action was taken during the public hearing.
6. Patrolman's Report:
 - a. Remote Solar Powered Streetlight – Exeter Crossing Road: D. Nielson reported that we are still waiting for pricing. Without objection, revisit topic next month.
 - b. Recreational Trail Crossing Signs Update: An email message was sent to Brad Bates at the New Glarus State Park. We are still waiting to hear back. Without objection, revisit topic next month.
 - c. Bridge Maintenance Report: D. Nielson reported that he hasn't talked with Pete on this.
 - d. Vehicle Maintenance Request: D. Nielson reported that the annual maintenance to have Lakeside Service the 2 Medium Duty Trucks and our Dump Truck would be approximately \$660. R. Elkins moved to accept the Lakeside proposal. D. Streiff 2nd. Motion carried.
7. Budget Discussion:
 - a. Fire District:
 - i. 2013 Budget Request: John Ott noted that the budget is up approximately 4% over last year. He presented the board with their 2013 budget in the amount of \$156,000. The Town of New Glarus' portion is \$56,959.69.
 - ii. Tanker Purchase Request: In addition to their budget the Fire District would like to purchase a new tanker in the amount of \$265,000. The Fire District decided to hold off the purchase until 2014 with delivery in 2015.
 - iii. Charging for Calls: The fire board decided to hold off on this. They may consider this in the future but are hesitant because of the impression it may leave on the residents toward the fire department.
 - b. EMS: P. Salter reported that Kris Mueller, Director of EMS estimated a 2% increase in their budget.

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- c. Review Assessor's Contract: C. Galhouse reported that he provided the Town with a 2-year contract that would include a revaluation beginning in 2013. In 2013 the contract would include normal maintenance \$9,500, \$5,000 residential revaluation for subdivisions and \$1,500 to begin the farm revaluations.

In 2014, normal maintenance would be \$9,000, plus \$2,000 to create the use pap report and \$6,000 to complete the revaluation.

Craig reported that he did a sample ratio study on 21 properties located in Blue Vista and found that some homes were valued at 100% market value with 4 homes were at 14-20% over market value.

Craig recommends doing the revaluation of 70% of the homes. The last revaluation was in 2005. C. Narveson moved to sample 50 homes in 2013, D. Streiff 2nd. R. Elkins felt the revaluation was a fairness issue and should be done to bring values in line with State averages. A roll call vote was taken and K. Seward voted nay, R. Elkins, voted nay, C. Narveson voted aye, J. Hoesly voted nay and D. Streiff voted aye. Motion failed.

R. Elkins moved to approve the proposal as presented, J. Hoesly 2nd. C. Narveson asked if after the first year if we discover the valuations are not off as far as estimated could we suspend the 2nd half of the contract. Craig stated that if the board gives him 60 days notice before the beginning of 2014, he would have to give us a new contract. Motion carried.

- d. Review Draft Budget: The draft budget was presented with a brief discussion.

8. Finance Committee Report:

- a. Accounts Receivable Aging List - \$84 was billed in September and \$48 has been billed so far in September. There are three outstanding invoices, 2 For D. Smith Appraisal for \$12 each and one in the amount of \$25 billed to Dennis Fazel for property record research. P. Salter has left messages in an effort to collect the amounts.
- b. Accounting Reports w/Monthly Bank Reconciliation: D. Streiff confirmed that the August bank accounts balance.
- c. Approval and Payment of Bills: D. Streiff moved to approve September checks 16812-16820 and ACH #20235 & 35776. C. Narveson 2nd. Motion Carried.

D. Streiff moved to approve October checks 16821-16844 & ACH #20297, 20298, 36052, 81513, 82102, 95445 & 96282 C. Narveson 2nd. Motion Carried.

9. Clerk-Treasurer Report:

- a. P. Ott Fireworks Permit: Clerk Salter reported that the permit was issued for private fireworks display to be held September 2 at W6090 Legler Valley Road.
- b. Shakespeare on the Edge – Temporary “CLASS B” and Soda License Permits: This is for a Renaissance Festival that will be held at the Tell Grounds on October 13th and 14th.
- c. Follow up on 09/09/2012 Windmill Ridge Committee – Request to post speed limit of 35 MPH: P. Salter reported that an email message had been sent to the residents but has not heard anything new.
- d. Correspondence:
- i. New Glarus Public Library Update: No report this month.

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- ii. Glenda K. Scott 5K Run/Walk – Road Closure Complaint: P. Salter reported that the Chamber of Commerce had been contacted as well as Krista Fish, the event organizer to let them know that the Town does not allow road closures. In the future they will be reminded of the policy before the event is held.
- iii. Public Hearing Notice: Amending the Dane County Comprehensive Plan by Adopting the Town of Verona Comprehensive Plan: Notice included in packet.

10. Chairman's Report

- a. Discuss 5-Year Financial Plan: without objection add to the next agenda.
- b. Report on Subcommittee Meeting for Town Hall in New Library: K. Seward reported on the past meetings. They are in the process of drafting a letter of intent that would lead to a long term lease of space within the new library. The three rental options discussed were
 - i. Upfront Payment: 120,000 for an approximately 700sq ft office. We'd have about \$50,000 now and we'd need to come up with an additional \$70,000.
 - ii. Rent: Based on average commercial rental costs in New Glarus and off set by any capital donations made.
 - iii. Rent Only: Based on Competitive Pricing.
 - iv. Do Nothing: Stay where we are with an extended lease.

The next meeting is scheduled for 6:00 p.m. October 18th at the Town Hall.

11. Plan Commission Report:

- a. Report on Cooperative Boundary Agreement Status: K. Seward reported that they are meeting October 17th. They need to address questions that were raised at the public hearing. It does not look like the agreement will be finished in 2012. They expect to complete it in the spring of 2013.

12. Set Next Town Board Meeting – The next meeting was set for October 30th immediately following public hearing at 6:30 p.m.

Agenda items should include, recreation trail signs, solar lighting options and Special Meeting of the Electorate: sinking fund options for Town Hall office in.

The next regular town board meeting was scheduled for November 13th at 6:30 p.m.

13. Adjourn: Discussion ended at 8:45 p.m. D. Streiff moved to adjourn, 2nd by R. Elkins. Motion carried.

Patricia I. Salter, Town Clerk-Treasurer